



Beneficiary Module

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ACCOUNT EU LOGIN



Il primo passo da fare per accedere al Beneficiary Module è quello di creare un account EU Login, utilizzando l'indirizzo mail della persona di contatto indicata nel formulario di candidatura

The screenshot shows the 'EU Login' interface with the following elements:

- Header: 'EU Login' with the tagline 'One account, many EU services' and a language dropdown menu set to 'English (en)'.
- Navigation: 'Create an account' link and a blue 'Login' button.
- Section: 'Create an account' title.
- Form fields:
 - 'First name' with a text input field.
 - 'Last name' with a text input field.
 - 'E-mail' with a text input field.
 - 'Confirm e-mail' with a text input field.
 - 'E-mail language' with a dropdown menu set to 'English (en)'.
- Terms: A checkbox with the text 'By checking this box, you acknowledge that you have read and understood the [privacy statement](#)'.
- Buttons: A blue 'Create an account' button and a grey 'Cancel' button.



ACCESSO AL BENEFICIARY MODULE



<https://webgate.ec.europa.eu/beneficiary-module/project/#/project-list>

This website uses cookies. [Click here to learn more.](#) Close this message X

EU Login
One account, many EU services

English (en) ▼

Beneficiary Module Backend Prod requires you to authenticate

Sign in to continue

Welcome
marilisev@libero.it
(External)
[Sign in with a different e-mail address?](#)

Password

[Lost your password?](#)

Choose your verification method

	Password Authenticate to EU Login with only your password.	▼
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Sign in



LA GESTIONE DEI PROGETTI



Una volta effettuato l'accesso al sistema vengono visualizzati tutti i progetti che è possibile vedere e/o modificare attraverso l'account con cui si è effettuato l'accesso al Beneficiary Module

Erasmus+ and European Solidarity Corps

HOME

OPPORTUNITIES

ORGANISATIONS

APPLICATIONS

PROJECTS

SUPPORT

Welcome Mari Vari

My Granted Projects

Projects found (8)

Project title	Grant Agreement No.	Beneficiary OID	Beneficiary Legal Name	Project Start Date	Project End Date	Duration (months)	Project Status	Final Report Status	[reload]
i	2021-1-JT01-KA210-VET-000003216	E10182748	IPS "J.B.Beccari"	01-11-2021	31-10-2022	12 months	Project ongoing		i
	2021-1-JT01-KA121-VET-000003170	E10116136	IIS EINSTEIN-NEBBIA	01-09-2021	01-12-2022	15 months	Submitted	Submitted	i
i	2021-1-JT01-KA220-VET-000003214	E10182748	IPS "J.B.Beccari"	01-11-2021	31-10-2023	24 months	Project ongoing	Draft	i
	2021-1-JT01-KA120-VET-000003402	E10114496	ITALIATEST01	20-10-2043	20-10-2043	1 month	Accredited		i
i	2021-1-JT01-KA122-VET-000003173	E10036118	Istituto di Istruzione Superiore Pietro Scalcerle	01-09-2021	28-02-2023	18 months	Submitted		i
	2023-1-JT01-KA121-VET-000005191	E10114496	ITALIATEST01	01-06-2023	31-08-2024	15 months	Project ongoing		i
	2022-1-JT01-KA121-VET-000003605	E10106928	Educazione all'Europa	01-06-2022	31-08-2023	15 months	Project ongoing		i
	2022-1-JT01-KA121-VET-000003611	E10150762	Liceo Ginnasio Statale G. B. Brocchi	01-06-2022	31-08-2023	15 months	Project ongoing		i

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ACCESSO AI DATI DEL PROGETTO



Per accedere ai dati relativi a un progetto specifico, è necessario cliccare sul numero della convenzione riportato nella sezione “My Granted Projects”

Erasmus+ and European Solidarity Corps

Home

Welcome Mari Vari

My Granted Projects 0

Project title	Grant Agreement No.	Beneficiary OID	Beneficiary Legal Name	Project Start Date	Project End Date	Duration (months)	Project Status	Final Report Status	[reload]
	2023-1-IT01-KA122-VET-000003918	E10051086	Associazione INNOVAPER Impresa Sociale	01-06-2023	30-11-2024	18 months	Project ongoing		



I DATI DEL PROGETTO



Sono visualizzati i vari dati identificativi che non si possono modificare e le varie sezioni per muoversi all'interno del progetto nel sistema:

- Participating organisations
- Associated persons
- Preparatory visits
- Mobility Activities
- Fewer opportunities
- Budget
- Reports

Project Activities and Budget Details

Grant Agreement No.: 2023-1-IT01-KA122-VET-000003918
NA: IT01 - Agenzia Nazionale - Erasmus+ - INAPP - Organisation OID: E10051086 - Legal name: Associazione INNOVAPER Impresa Sociale

Awarded/Reported Budget: 187 451 € / 0 €

Project ongoing
Deadline: 29 Janv. 2025
419 days left

Important! Revalidation of mobilities procedure is applied for Call 2021 and Call 2022 Higher education (KA131) and Youth projects. More information about this functionality is available [here](#).

Content menu

- Details
- Participating organisations
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- Mobility Activities
- Import-export mobility activity
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- Budget
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Filter

- Details
- Context
- Information
- National agency
- Beneficiary organisation

Details

Context Information

Programme: Erasmus+
Key Action: Learning Mobility of Individuals
Action Type: Short-term projects for mobility of learners and staff in vocational education and training
Call: 2023
Round: Round 1
Start of Project: 01/06/2023
End of Project: 30/11/2024
Project Duration (months): 18 months

Project Information

Grant Agreement No.: 2023-1-IT01-KA122-VET-000003918
National ID:
Project Title: I promessi sposi
Project Acronym:
Project Status: Project ongoing
Final Report Submission Deadline: 29/01/2025



PARTICIPATING ORGANISATIONS



Sono visualizzati il beneficiario e i partner del progetto.

Dovranno essere inseriti tutti gli organismi che parteciperanno al progetto, con il **corretto ruolo** per il quale saranno coinvolti (Sending/Hosting/Supporting organisation)

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Number of employees below 250? Non-profit Public body

ROLE IN MOBILITY ACTIVITY

Sending organisation Hosting organisation Supporting organisation

At least one role in mobility must be selected

ORGANISATION ADDRESS AND LEGAL INFORMATION

Legal address * Country * Region

Value missing Value missing

City *



MOBILITY ACTIVITIES

Punti di attenzione nella creazione e l'inserimento dei dati

- Corretto inserimento dei dati del partecipante
- Selezione appropriata della tipologia di attività
- Email univoca e valida per ogni partecipante
- Forza maggiore
- Accompagnatore
- Partecipanti con minori opportunità
- Distance band (utilizzo del calcolatore)



QUESTIONARIO DEI PARTECIPANTI



Erasmus+ participant survey

DA DIGIT CNS ACC <digit-cns-acc@ec.europa.eu>
A marilisev@libero.it
Rispondi Rispondi a tutti Inoltra Elimina Altro ▾

1 allegato ▸ Vista Scarica Salva in Drive

Invio automatico dal sistema del link al termine della mobilità

Compilare e trasmettere entro 30 giorni

Erasmus+ and European Solidarity Corps

Erasmus+ participant survey

Translation provided in English

Dear Mari Vari

You recently took part in an Erasmus+ project. Now it's time to tell us what you think! It takes just 5-10 minutes to fill in your "participant survey". This is a required part of your mobility activity placement, and your feedback is organisation, the National Agencies and the European Commission use your answers to improve Erasmus+ for future participants.

You should submit the survey any time in the next 30 days. Click here to start: https://ec.europa.eu/eusurvey/runner/EP-KA1-SCH-ADU-VET-2021_ACC/6ed2facb-2cdc-4243-8b3c-d2fdc9681471

Please note that this survey is intended to be submitted only by you and you may not forward the above link to any other recipient.

You may save a temporary draft and use the same hyperlink to get back to it. Once completed, you should submit the survey by clicking on the "Submit" button. Be aware that you will no longer be able to change it.

To help you fill in your survey, please find below your main mobility activity details:

Mobility activity type: Short-term learning mobility of VET learners

Planned dates of mobility activity: 21/09/2022 - 02/10/2022

Country of mobility activity: Italy

Sending organisation:

Name: IIS EINSTEIN-NEBBIA

City: LORETO

Country: Italy

Receiving organisation:

Name: Lyon Bleu International

City: Lyon

Country: France

Should you wish to report on any sensitive issue which you do not want to disclose in this survey, you may want to contact the sending organisation or National Agency that has selected your project. In case any of the information is incorrect, please also contact your National Agency.

Contact details of Erasmus+ National Agencies can be found at http://ec.europa.eu/programmes/erasmus-plus/contact/national-agencies_en

Gli accompagnatori non devono compilare il questionario

E' possibile scaricare il contenuto



FEWER OPPORTUNITIES



Specificità

Content menu

- Details
- Participating organisations
- Associated persons
- Preparatory visits
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- Fewer Opportunities**
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Fewer Opportunities

 The National Agencies and the European Commission will use data for budget validation and statistical purposes. The data should not allow the identification of a physical person. The level of detail should be proportionate to the needs of cost justification. See [privacy notice](#) for more information on data protection.

Please indicate the number of participants with fewer opportunities according to each reason below and the description and the justification of the inclusion support for participants. For each participant please take into account the main reason.

Reason	Number of Participants
Barriers linked to discrimination	<input type="text" value="0"/>
Barriers linked to education and training systems	<input type="text" value="0"/>
Cultural differences	<input type="text" value="0"/>
Disabilities	<input type="text" value="0"/>
Economic barriers	<input type="text" value="0"/>
Geographical barriers	<input type="text" value="0"/>
Health problems	<input type="text" value="0"/>
Social barriers	<input type="text" value="0"/>

Total number of participants with a reason declared	<input type="text" value="0"/>
Total number of participants with fewer opportunities in the project	<input type="text" value="1"/>

Save



BUDGET



Content menu

Details

Participating organisations

Associated persons

Preparatory visits

Mobility Activities

Import-export mobility activity

Fewer Opportunities

Budget

Reports

Budget

Export PDF

	Awarded budget	Reported Budget	% Reported/Awarded
Organisational support	7900 €	350 €	4.43 %
Travel	9600 €	530 €	5.52 %
Individual support	159026 €	2158 €	1.36 %
Linguistic support	750 €	150 €	20 %
Course fees	1200 €	0 €	0 %
Preparatory visits	575 €	0 €	0 %
Inclusion support for organisations	1400 €	100 €	7.14 %
Inclusion support for participants	7000 €	0 €	0 %
Exceptional costs for financial guarantee	0 €	<input type="text" value="0"/> € *	0 %
Total	187451 €	3288 €	1.75 %

Dati inseriti nel sistema, attraverso la compilazione delle singole mobilità

Dati da contrattualizzazione

Voce di costo da inserire manualmente



BENEFICIARY REPORT



Important! Revalidation of mobilities procedure is applied for Call 2021 and Call 2022 Higher education (KA131) and Youth projects. More information about this functionality is available [here](#) 

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Beneficiary Reports

Final Beneficiary Report

Please click on this button to generate a new Beneficiary Report

Generate Beneficiary Report

Nella sezione Reports è possibile generare il rapporto finale



UNIONE EUROPEA

Erasmus+

Arricchisce la vita, apre la mente.

BENEFICIARY REPORT



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Beneficiary Reports

Final Draft

Draft % completed
07-12-2023 17:16:13

Edit Draft

History

Final created : 07-12-2023 17:16:13 Request ID : 5381 - 3e2e5954-75cf-41d6-a60b-3bd0d2b865ea

- 07-12-2023 17:16:13 : Draft created by n00014t8

Content menu

- Start submission process
- Evaluation criteria
- Project details
- Budget
- Project summary
- Activities
- Quality standards I: Basic principles
- Quality standards II: Good management of mobility activities
- Quality standards III: Providing quality and support to the participants
- Quality standards IV: Sharing results and knowledge about the programme
- Project objectives and achievements
- Hosting organisations
- Feedback
- Annexes
- Checklist

Draft report saved (%) an hour ago

Value missing

Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.
The maximum number of all attachments is 100.

Declaration on honour

Please download the declaration on honour, print it, have it signed by the legal representative and attach.

Download the declaration on honour + Add the declaration on honour

Other documents

Please attach any other relevant documents.
If you have any additional questions, please contact your National Agency. You can find their contact details here: List of National Agencies

+ Add documents

List of documents

No	Name	File size (kB)	Type of do
Total size (kB)		0	

Checklist

Before submitting your report form to the National Agency, please make sure that:

- All necessary information on your project has been encoded in Beneficiary Module;
- The report form has been completed using one of the mandatory languages specified in the Grant Agreement;
- All the relevant documents are annexed:
 - Declaration on Honour, signed by the legal representative of the beneficiary organisation;
 - The necessary supporting documents as requested in the grant agreement;
- You have saved or printed the copy of the completed form for your records.

Conditions for the Final report submission

Final report can only be submitted if:

- All mandatory fields in the report have been filled in

Le informazioni quantitative e finanziarie riportate nel Final report sono derivate dall'inserimento effettuato nel sistema stesso e non sono modificabili. Si raccomanda, pertanto, di compilare il rapporto solo dopo aver completato l'inserimento di tutti i dati nel sistema, verificato il budget finale e aver ricevuto tutti i questionari dei partecipanti. Le informazioni di contenuto vanno invece inserite manualmente nel sistema, nella sezione **Reports**. Una volta completata la compilazione, allegati i documenti, va effettuata la Submission attraverso il sistema stesso.



- Consultare la guida ad uso del sistema per i beneficiari, disponibile al seguente link:
<https://wikis.ec.europa.eu/display/NAITDOC/Beneficiary+Guides+-+Project+implementation+phase>
- Mantenere il sistema aggiornato in tempo reale rispetto alle varie fasi del ciclo di vita del progetto, inserendo le mobilità e monitorando l'invio dei questionari da parte dei partecipanti
- Verificare di aver compilato in maniera completa tutte le informazioni richieste, in modo da evitare di doverle compilare a seguito di un rifiuto del rapporto finale da parte del tutor

Per dubbi o chiarimenti di tipo contenutistico, contattare il tutor assegnato al proprio progetto

Per problemi esclusivamente di tipo tecnico, inviare una email all'indirizzo:

m.varricchio@inapp.gov.it

inserendo l'identificativo completo del progetto





GRAZIE PER L'ATTENZIONE



www.inapp.gov.it



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